Self-Registration for Nexis Uni™ Users

While Nexis Uni™ can be used in anonymous mode, the self-registration option allows students and other users to create a Nexis Uni account by providing their name and email address. Librarians do not need to set up or manage IDs and Passwords. Why should you encourage users to self-register?

Once users have registered for an account, they can:

- Save searches, documents and notes and share them with other users
- Set up alerts to track new content added to Nexis Uni
- View search history to provide a quick overview of earlier research
- Choose to set one of the discipline pages as their home page.

Self-registration is a quick, easy process.

1. From the home page, click on the Sign In | Register link in the top right corner.
2. You will be taken to a sign-on page. Click the Create a profile now button. A self-registration form will open.
3. Enter your First name, Last name and Email address in the form fields. Middle name is optional. Click Submit.
From the Build Personal Profile tab, set your Language Preference, Display Preference and Time Zone, then click the Submit and Go To The Next Step button.

Create a User ID, following the requirements shown. Then create a New password, following the security recommendations, and re-type it to Confirm new password.

Select a Security question and enter the Answer in the form field.

Enter and confirm your Email address in the appropriate form fields.

Click Submit to complete the registration process.

Use your newly created User ID and Password to Sign in for the first time.

Once users have self-registered, they can take advantage of the customization features available in Nexis Uni, however they also have the option to use Nexis Uni in anonymous mode, if desired.